

**CONEMAUGH MEMORIAL MEDICAL CENTER  
GRADUATE MEDICAL EDUCATION POLICY**

**DISASTER POLICY**

**Purpose**

To outline the process for Conemaugh Memorial Medical Center (CMMC) residencies/fellowships in the event of an impending disaster that would impact its residencies/fellowships and to protect the well being, safety, and educational experience of residents/fellows enrolled in CMMC training programs. If the DIO is not available, the medical director of medical education will act in his/her place.

**Applies To**

All residency/fellowship programs at Conemaugh Memorial Medical Center.

**Policy**

Following declaration of a disaster, the GMEC working with the DIO and other sponsoring institution leadership will strive to restructure or reconstitute the educational experience as quickly as possible.

**Procedure**

- A.** Once the DIO and the GMEC determine that the sponsoring institution can no longer provide an adequate educational experience for its residents/fellows, the sponsoring

maximum length of time designated by the GMEC) of the residents/fellows to ACGME approved programs at other sponsoring institutions until such time as CMMC is able to provide an adequate educational experience for each of its residents/fellows. Program directors will provide an estimate of the amount of time

to other programs as a result of a disaster. If that initial estimate must be extended, the residents/fellows will be notified by their program directors by written or electronic means with an updated estimate.

- B.** If the disaster prevents the sponsoring institution from re-establishing an adequate

disaster) permanent transfers will be arranged.

- C.** The DIO will be the primary institutional contact with the Director of the Institutional Review Committee of the Accreditation Council for Graduate Medical Education (ACGME) and the appropriate official of the American Osteopathic Association

institution. The program directors should contact the appropriate executive directors of the residency/fellowship review committees with information and/or requests for information.

- D.** In the event of a disaster, the ACGME will provide contact information on its website

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education programs, the program leadership at CMMC will work collaboratively with the DIO who will coordinate the means to accept transfer trainees, in good standing, from other institutions. This will include creating the process for contacting the ACGME and AOA and requesting the increases in complements that may be required

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to accept additional residents/fellows for training. Programs currently under a proposed or actual adverse accreditation decision by the ACGME or AOA will not be